



# 2011 ANNUAL GENERAL MEETING MINUTES

DECEMBER 1ST, 2011

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Following are the minutes from the Annual General Meeting of the Fairway Hills Residents Association. Information contained herein is a public record of the proceedings of the meeting as of December 1st, 2011. Any updates since December 1<sup>st</sup>, 2011 and the time of writing are not included. The meeting took place on December 1<sup>st</sup>, 2011 at 7:30 p.m. at Glen Abbey Golf Club. The meeting was presided over by Mr. Paul Ryce, President of the Fairway Hills Residents Association. Attendance is listed below. Addendums to the minutes include Financial Statements for year ending 2011.

**Attendance:** 24 residents were in attendance this year in addition to 4 resident proxies

Joseph Brandt & Carol Foster	Julie Wallace	Paul & Val Richardson
Heather McCann & Douglas Jaffray	Keith MacMillan	Peter Sinuita
Daniel Dessureault	Lisa & Paul Ryce	Richard Davis
Don Vukson	Lisa Djurfeldt	Liam Mason
Mirjana Wheeler	Dana Puhl	Gordon Yanow
Laura Syer	Gerald Popp	Mark & Tina Essaye
Janine Racco	Scott Burrows	Alison Doherty
JoAnn Daxner	Norma Discenza	Gary Mark

## **7:40 p.m. Meeting called to order**

Paul Ryce welcomed all residents to the 2011 Residents Association meeting acknowledging that without the support of our residents, meetings such as this and decisions surrounding the management of the neighbourhood would not be effective. The Executive of the Association was introduced as follows:

***Paul Ryce – President***

***Lisa Djurfeldt – Vice-President***

***JoAnn Daxner – Treasurer***

***Norma Discenza – Secretary***

## **Speakers by Special Invitation**

Brian Hartnett - Fairway Hills lawn maintenance and landscape groundskeeper

## **Thank you to the following Community Partners**

A very special thank-you was extended by Paul Ryce to those in the FWH community who chaired committees again this year, lead initiatives or organized events for the 2010/2011.

Paul & Val Richardson	<i>Golf Tournament</i>
Lisa Djurfeldt	<i>Landscaping</i>
Grace McCann & Carol Mason	<i>Ladies Christmas Luncheon</i>
Mirjana Wheeler	<i>Carolling &amp; New Residents Welcome Package</i>
<i>Gord Yanow</i>	<i>Lights</i>
Dana Puhl and Norma Discenza	<i>Bunco Group</i>
Al and JoAnn Daxner	<i>Salvation Army Christmas Eve Drive</i>
Nicole & Ryan Hassan	<i>Christmas Luminary Committee</i>
Brian Hartnett	<i>Luminaries</i>
Dave MacStravick	<i>Neighbourhood Picnic</i>
Gary Mark	<i>Fairway Hills Website</i>
Lisa Ryce	<i>Newsletters &amp; Residents Directory</i>
Carol Mason, Karen Beaton, Cindy Popp, Mirjanna Wheeler, Keith and Sharon MacMillan and Lisa Djurfeldt	<i>Summer Planting</i>

## **Participation and Volunteering**

**Paul Ryce expressed how important volunteering and participation is by our neighbours to ensure all Fairway Hills families can continue to enjoy the many events that make our community so special**

Please do not hesitate to contact any of the above-mentioned contacts if you want to help in any capacity.

### **7:50 p.m. Approval of 2010 Minutes**

Dana Puhl – motioned to accept  
Keith MacMillan – seconded the motion

### **7:51 p.m. Fairway Hill's Landscaping Contractor – Brian Hartnett**

- Brian thanked the residents of FWH for once again not hesitating to contact him and his crew regarding areas of the property that needed their specific attention. It is very beneficial that if he or his crew have missed an area needing their attention to notify them. Never feel that if you have a question or need in your area regarding the landscaping that it will be taken negatively. They want to help
- The 'diplodia' being controlled via pruning, to date, has been effective. However, such a measure is not a cure to the problem, it is only a means to keeping the disease from spreading
- The next step to conquer this problem will be to start replacing the Austrian pines with a better specimen of tree such as a white pine; it is completely resistant to diplodia and are almost identical to Austrian pines
- Diplodia spreads most aggressively in the months of June, July and August. It can be hard to detect but the signs of it are the browning of the needles starting at the tip. It is very distinctive. If you are unsure if your Austrian pine has it, contact Brian to get confirmation. The next step would be to get several quotes from an arborist before deciding whether to replace your Austrian pine.
- One of the plans for next year is to change up the gardens at the entrance of the neighbourhood.
- The second item needing attention in 2012 is an audit of the sprinkler system. It is 20 years old and very worn down. What needs to be determined is how costly it will be to be constantly replacing

sprinkler heads as opposed to having a whole new, efficient system installed. Phase III of course has a fairly new system and so a long term solution applies to Phases I and II.

- Potential solutions to drainage problems in two green spaces were requested. Brian said that in said areas the drains are perhaps too far away and so perhaps adding more drains closer to the flooding would help and also dutch ditches could be added. Brian said he would take a closer look when the problems occur next time
- Regarding weed control, an organic product called 'fiesta' has been in use. It is very costly and not very effective. To heed any conclusion how effective it has been cannot be determined next year after the final application has taken place. Of course this will always be a difficult task as the City of Oakville fails to control the weeds on its property.
- The repairs to the fence have held up well. There is only one section along Upper Middle Road which needs reattaching. As noted at last year's AGM, fence repairs can only be accomplished at certain times of the year
- The luminaries were spectacular last year with stellar conditions. Brian found using large tea light candles to be the best as they are low and wide. He highly suggests looking into adopting those for the votives this year.
- The pathway between The Links Drive and Gallery Hill was widen and repaired.

Lisa Djurfeldt thanked Brian and his crew for another year of exceptional work. Paul Ryce concurred and added that the Committee knows Brian is of tremendous value to our community in so many ways. He goes above and beyond each and every time and he has working for him a highly professional crew.

Paul Ryce mentioned the difficulty of homeowners whose properties back onto the golf course where there lacked regular grass cutting on the part of the Club's groundskeepers. Paul said there is a new Superintendent coming to the Club in 2012 and he plans to meet with him and ask that the grass be cut more frequently. The reason being is that skunks and coyotes may be lurking in those tall grasses and for those homeowners to be on the lookout for such.

### **8:20 p.m. Welcome Package – Mirjanna Wheeler**

- Mirjanna Wheeler announced that nine homes turned over this year with a combination of sales and rentals.
- If a private sale takes place, Mirjanna would not have access to that information and she would not be able to identify that family and make her visit.
- She visited each of these new families, introducing herself, welcoming them to the Community and presenting them with a kit.
- The kit consists of a welcome letter, our current residents directory, Minutes of the last AGM, and local Oakville business brochures.
- She also discusses with them the annual dues, how to be added to the FWH Directory and to also check out our website.

### **8:30 p.m. Financials – JoAnn Daxner**

- There were no significant expenditures for this year.
- The Statement of Income for the period ending November 30, 2011 reflects a net surplus of \$8,844.
- The financials are attached and are self explanatory.
- It was asked if there would be enough funds to replace the columns of our surrounding fence when the time comes and, yes, there would be sufficient funds drawn from equity .
- The port-a-potty that was on site for this year's bbq was set on fire but the damages were not covered by our insurance. As a result, it was asked that perhaps our liabilities and insurance coverage be reviewed and JoAnn said she would do so.

- With regards to the fire set after the bbq, Paul Ryce reminded residents to be diligent in reporting any vandalism they see on the FWH website. Neighbourhood awareness is common courtesy we need to extend to all.
- JoAnn was asked about there being a penalty payment for fees to avoid multiple follow up reminders for residents who fail to pay in a timely manner. JoAnn is going to start issuing a remittance notice of 30 days with a schedule of arrears.

### **8:50 p.m. Motion to Accept 2010 Budget Passed**

Dana Puhl  
Seconded by Julie Wallace  
Passed

### **Motion to Waive the Audit**

Liam Mason  
Seconded by Lisa Djurfeldt  
Passed

### **8:56 p.m. Election of the Board**

All members of the committee have agreed to stay on another year.

Paul agreed to stay on another year as President but he would gladly welcome anyone who would like to take his place.

Lisa Ryce – motioned to accept the motion  
Janine Racco – seconded the motion

### **9:05 p.m. 2012 Volunteers**

Dave MacStravick has been the chief organizer of the annual bbq with the help of Katie McCann. However, depending upon the sale of his home, Dave may be stepping down and so a new organizer is needed. Dave has a sound set-up for this event so the new organizer will be provided with all the contacts/task list. If anyone is interested in taking over the picnic, please contact any member of the executive as an organizer is needed in order for the picnic to go ahead.

### **9:10 p.m. Other Business**

Lisa Ryce was pleased to announce that a record number of families (53%) participated in the Residents Directory. It is important that you take the time to update her with your current email information otherwise residents will not get important community notices. The Directory was distributed to any resident present at the AGM and will be mailed early in 2012 to those not in attendance.

Lisa also thanked Gary Mark for keeping our website up to date!

### **9:15 p.m. Motion to Adjourn Meeting**

Norma Discenza – motioned to adjourn meeting